

5 WALE STREET  
CAPE TOWN 8001

TELEPHONE: 021 424 7360

FAX: 021 424 9772

Email:  
reception@sgcathedral.co.za

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## FUNERALS AND MEMORIAL SERVICES IN THE CATHEDRAL

The Cathedral is pleased to offer pastoral hospitality and care to families and communities of those who wish to have a funeral or a memorial service in the Cathedral for someone who has died.

Those organizing the service should, as soon as possible after the death, meet with the Cathedral Clergy to plan the service. No details should be set or arrangements made until these have been cleared with the Clergy.

A Funeral is a service at which the BODY is present. A Requiem Mass is a funeral liturgy in the context of the Holy Eucharist at which communion is offered to the whole congregation. A Memorial Service usually takes place some longer time after the death, and the body or the ashes are not present.

The Cathedral encourages families and communities to arrange funerals with the body present, in the context of the celebration of the Holy Eucharist, as soon as is reasonably possible after the death has occurred. While it is the custom of the Anglican Church to celebrate the Eucharist [Mass, Communion, the Lord's Supper], this is negotiable.

The service is a Cathedral service, follows the pattern of the Funeral Service in *An Anglican Prayer Book 1989*, and normally a member of the Cathedral Clergy will preside at it.

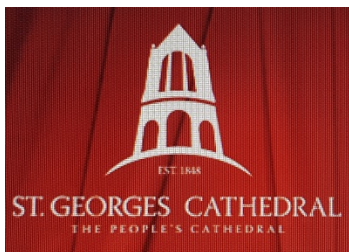
The Cathedral is pleased to welcome clergy who know the family or community to assist in leading the service, especially to preaching the homily. The name of the homilist must be presented to the Priest who will in turn request the Dean's approval. The Cathedral does not encourage the inclusion of several tributes or eulogies so any arrangements to have such must be cleared with the Cathedral Clergy.

The family or community is encouraged to select the readings, the hymns and other music, and to ask relatives or friends to read the lessons and lead the prayers.

NB: Arrangements for music [soloists, hymns, etc.] and flowers must be discussed with Cathedral Clergy before the services of any one is secured.

Photographs and memorabilia of the deceased are not allowed in the Cathedral. We encourage families and friends to display these at receptions or other gatherings before and after the funeral.

**Please complete the attached form and return it to the Cathedral office as soon as possible.**



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## FUNERALS AND MEMORIAL SERVICES IN THE CATHEDRAL

Date Completed: \_\_\_\_\_

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### DETAILS OF PERSON COMPLETING THIS FORM

Full names: \_\_\_\_\_

Relation to deceased: \_\_\_\_\_

Contact Numbers: Office: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

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### DETAILS OF THE DECEASED

Full names of Deceased: \_\_\_\_\_

Date of birth of Deceased: \_\_\_\_\_

Date of death of Deceased: \_\_\_\_\_

Full Names of Closest Relative: \_\_\_\_\_

Address of Relative: \_\_\_\_\_

Contact Numbers of Relative: Home: \_\_\_\_\_

Mobile: \_\_\_\_\_

Church affiliation of the Deceased: \_\_\_\_\_

Name of Parish: \_\_\_\_\_

Address of Parish: \_\_\_\_\_

Name of Pastor or Priest: \_\_\_\_\_

Contact Numbers: Office: \_\_\_\_\_

Mobile: \_\_\_\_\_

## DETAILS OF SERVICE

### Type of Service:

Requiem Mass ☐ Funeral ☐ Memorial ☐

Date of Service: \_\_\_\_\_ Time of Service: \_\_\_\_\_

Name of the Undertaker: \_\_\_\_\_

Contact Numbers: \_\_\_\_\_ Office: \_\_\_\_\_

Mobile: \_\_\_\_\_

Place of Burial: \_\_\_\_\_

Date of Burial: \_\_\_\_\_ Time of Burial: \_\_\_\_\_

Estimate number expected to attend: \_\_\_\_\_

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## REQUIREMENTS

Please indicate if any of the following is required: **×**

Organist Required ☐ Not Required ☐

Flowers Required ☐ Not Required ☐

Cathedral Hall or Dean King Hall: Required ☐ Not Required ☐

**NB:** In the event that the church hall is hired, please note that it is your own responsibility to provide / hire your own crockery, cutlery, urns, table cloths and any other requirements.

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### FOR OFFICE USE ONLY:

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